

National Park Internship Opportunity

Seattle Every Kid in a Park Project Assistant



Introduction:

The National Park Service in downtown Seattle is seeking to fill a position with the Seattle Every Kid in a Park (EKIP) Collaborative, a collective of Seattle federal agencies and non-profit organizations working to get youth engaged with their public lands. The Project Assistant will work with staff to coordinate program logistics and provide program support. This position works directly with the project coordinator, park partners, park rangers as well as program facilitators, such as park volunteers.

Program Overview:

The Seattle Every Kid in a Park Collaborative brings together nonprofits and land management agencies serving the Puget Sound region to develop strategies to ensure all fourth-grade students in the area (and their families) have opportunities to visit public lands and parks through the Every Kid in a Park initiative.

The Collaborative is working together to decrease barriers and increase engagement for Seattle youth with multiple outdoor engagement opportunities in addition to the 4th grader federal lands pass. We do this to connect youth with their community parks and federal lands to foster the next generation of public land stewards.

The Seattle Every Kid in a Park Collaborative Project Assistant is based out of Klondike Gold Rush National Historical Park (KLSE) in historic Pioneer Square, but Collaborative partners are widespread through the Seattle Area, including:

- National Park Service
- IslandWood
- U.S. Forest Service
- Seattle YMCA Bold and Gold
- Seattle Parks and Recreation
- NatureBridge
- Washington Trails Association
- Seattle Audubon Society
- Steven's Pass

Position Overview:

The Seattle Every Kid in a Park Project Assistant will facilitate and plan EKIP school visit logistics, assist with curriculum development, and build awareness of the Every Kid in a Park initiative at community events. The Project Assistant's role is to facilitate and support these experiences by:

- Organizing school visits to Klondike Gold Rush National Historical Park
- Serve as point of contact for day of field trip logistics
- Facilitate school field trips to Klondike Gold Rush National Historic Park
- Schedule and arrange payment for bus transportation for school field trips to Klondike Gold Rush NHP
- Educate the general public about EKIP at community events and summits
- Assist with pre-and post-field trip curriculum

The Project Assistant will receive training such as:

- Introduction to the National Park Service
- Introduction to the Every Kid in a Park Initiative
- Overview of the Seattle Every Kid in a Park Collaborative
- Training on registration and scheduling process for NPS programming
- Visitor services
- CPR/First Aid/AED training
- Community outreach techniques
- Website design and maintenance
- Networking and partnership development with Seattle community organizations

Hours are primarily on Monday's to correspond with school group visits. Expected work hours are an average of 8 hours per week. The length of the position is 28 weeks, between December 4th, 2017 through June 15th, 2018. **Anticipated start date is December 4th, 2017.**

Desired Qualifications:

- Experience in community outreach and engagement
- Experience working with youth
- Excellent organization skills
- Excellent communication skills
- Proficient computer skills
- Competent writing skills
- Comfortable with public speaking
- Able to work independently and as part of a team
- Website design and maintenance

Contact Information:

If you're interested in pursuing this opportunity, email your resume and cover letter to Casey Andrews at casey_andrews@partner.nps.gov AND Kelsey Johnson at kelsey_johnson@nps.gov by **Friday, October 27th, 2017**. If you would like to learn more about the project, check out ekipseattle.org and EveryKidinaPark.gov

